

Bonn, August 2018

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## Multilateral Internship Programme for Lawyers 2019

### Programme Description – Conditions of Participation

In 2019 the German Foundation for International Legal Cooperation (IRZ) will again in cooperation with the German Federal Bar (Bundesrechtsanwaltskammer) and the German Lawyers' Association (Deutscher Anwaltverein) organise a multilateral internship programme for lawyers from the partner states of the IRZ.

#### Itinerary:

The duration of the internship programme will be from 24 April – 1 June 2019. At the beginning, an introductory seminar on German and European civil and commercial law will be held in Königswinter near Bonn from 25 April – 3 May. On 4 May the participants will move from Königswinter to the places where the respective internship will take place.

The internships in selected law firms in Germany are scheduled from 6 – 29 May. During the internships the participants will gain an insight into practical aspects of German substantive and procedural law as well as be acquainted with the working methods of a German law firm.

The placement of the participants at the law firms will be made by IRZ. Alternatively, the participants can seek the law firms for the internship themselves. Participants are expected to actively assist in finding an accommodation at the place of internship, if this is requested by IRZ.

On 30 May the participants will meet again in Bonn, where the evaluation seminar will take place on 31 May. The return to the home countries is scheduled for 1 June 2019.

#### Financial information:

The organisers will provide the below-mentioned financial benefits:

- Board and lodging during the introductory seminar and the evaluation seminar
- Travel costs from the introductory seminar to the place of internship and from the place of internship to the evaluation seminar
- accommodation at the place of internship (if the accommodation is booked by participants themselves, the costs will be covered up to a maximum amount which will be determined in consultation with IRZ)

- A subsistence allowance during the internship period in the amount of 550 €
- A health insurance which covers the costs of medical treatment in the case of acute illness

The travel costs to the introductory seminar at the beginning of the programme and from the evaluation seminar at the end of the programme have to be borne by the participants. We would additionally like to point out that the subsistence allowance will normally not be sufficient to cover all personal needs at the place of internship and that it will therefore be necessary for the participants to provide for supplementary funds.

#### **Conditions of participation:**

The internship programme is intended as a training measure for younger lawyers who wish to broaden their professional experience by a practical stay in Germany. The candidates must have a very good command of the German language which has to be proved by a language test if this is requested by IRZ. The applicants should be active in the field of civil and commercial law. They must at least be in the final year of their practical training as a lawyer.

The internship programme is not open to lawyers:

- who work for a German law firm, i.e. a law firm which has been set up as the branch of a Germany-based law firm and/or operates under the name of a German law firm.
- who work for a law firm, which has offices in Germany
- or who work for a law firm which is a partner law office of a Germany-based law firm

As a precaution we would like to point out the following: If for personal or other reasons the successful completion of the programme is endangered or rendered impossible, the organisers reserve the right to prematurely terminate the participation in the programme of the person concerned. In this case the participant has to bear any additional travel costs for his/ her return which may arise due to his/her premature departure.

#### **Application:**

The applicants for the internship programme must submit the following documents to IRZ:

- the **filled-in application form (only application forms which are completed on the computer will be accepted)**
- one passport photo (colour photo with good resolution), which may either be placed on the application form or be submitted separately in JPEG-format.
- a **typed curriculum vitae in German** containing the complete postal address, telephone number and e-mail address

**The application documents must be sent by e-mail to IRZ to the address [vitzthum@irz.de](mailto:vitzthum@irz.de) until 20 November 2018.** It is not required to send the application documents additionally by postal delivery. Incomplete application documents will not be taken into consideration.